



# KANDASWAMI KANDAR'S COLLEGE,

Re - Accredited with "B" Grade (Third Cycle) by NAAC

Affiliated to Periyar University, Salem

VELUR - 638 182, Namakkal Dt, Tamil Nadu.

OFF : 04268 - 220255

Cell : 98420 55787

Fax : 04268 - 223355

E-Mail : kkcvelur1962@gmail.com  
info@kkcedu.in

Website: www.kkcedu.in

**Dr. N. THANGARAJ** M.Sc., M.Phil., Ph.D.,  
Principal.

Date ...05-08-2020.....

## INTERNAL QUALITY ASSURANCE CELL

It is proposed to convene an IQAC meeting on August 16, 2020, at 11 a.m. via Zoom to get valuable suggestions to improve the quality of our college in every aspect. I request all the members to attend the meeting without fail.

### Agenda:

1. Passing the minutes of the previous meeting.
2. Online class during the COVID-19 pandemic.
3. Training program regarding the usage of online platforms.
4. Online examination
5. AQAR 2019-20
6. Any other matters with the permission of the chair.

  
IQAC Coordinator

To

S.No.	Position	Name of the Staff	Designation & Department
1	Chairman	Dr. N.Thangaraj	Principal
2	Local Society Representative	Dr.V.Sankar, MD.,	District Chief Medical Officer (Retd.)
3	Management	Mr.S.T.N. Mahinder Mani	Administrative Officer
4	College Committee Member	Dr.P.Loganathan	Head & Asso. Prof. of Economics
5	Teachers	Dr.M.Angayarkanni	Head & Asso. Prof. of Mathematics
6		Dr.D.Senthilkumar	Head & Asso. Prof. of Zoology
7		Prof. S.Selvakumar	Asso. Prof. of Commerce
8		Dr.K.Sasikumar	Asst. Prof. of Zoology
9		Mrs.S.Dhivya	Asst. Prof. of Mathematics
10		Dr.K.K.Vijayakumar	Asst. Prof. of Botany
11	Administrative staff	Mr. G.Gnanasekaran	Office Superintendent
12	Alumnus	Dr.K.Chandrasekar	Alumnus
13	Student	MrM.Ajith	II M.Sc Maths
14	Industrialist	M.Rajagopalan	Managing Director Kovai Maruthi Papers & Boards Pvt., Ltd.,
15	Co ordinator	Dr. M.Krishnaraj	Head & Asso. Prof. of English





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Date ..... 16-08-2020 .....

## Internal Quality Assurance Cell Minutes of the Meeting

Meeting No.: 01

Platform: Zoom Meet

The IQAC meeting was held on August 16, 2020, at 11:00 a.m. via Zoom Meet.

The following members were present.

1. Dr. N.Thangaraj
2. Dr. V.Sankar, MD.,
3. Mr.S.T.N. Mahinder Mani
4. Dr. P.Loganathan
5. Dr. M.Angayarkanni
6. Dr.D.Senthilkumar
7. Mr. S.Selvakumar
8. Dr.K.Sasikumar
9. Mrs. S.Dhivya
10. Dr. K.K.Vijayakumar
11. Mr. G.Gnanasekaran
12. Dr. K.Chandrasekar
13. Mr. M.Ajith
14. Mr. M.Rajagopalan
15. Dr. M.Krishnaraj

The principal and chairman presided over the meeting. The meeting begins with a silent prayer, followed by the welcome address and report of the coordinator.

The IQAC coordinator briefed the progress resolutions passed in the previous meeting.

1. Since the epidemic was alarming, instructions were given to all the faculty members and students to be cautious.
2. It was ensured that SOP was followed strictly.
3. Through NSS and NCC activities, services were rendered to needy people.
4. It was resolved to conduct all the academic activities online so the training for faculty members would be given.

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**Dr. N. THANGARAJ** M.Sc., M.Phil., Ph.D.,  
Principal.

Date .....

The committee endorsed the progress report. The committee has discussed the following:

1. In order to use online platforms for digital teaching effectively, it is decided to provide training programmes for faculty members.
2. It is resolved to conduct training programme for the faculty members regarding the usage of online platforms for online teaching on 22-08-2020 and for non teaching members regarding digital entry on 29-08-2020
3. For smooth conduct of the semester examinations online, guidelines prescribed by the university are instructed to be followed by the faculty members and students.
4. It is decided to prepare the AQAR for the academic year 2019-20.

S.No.	Name	Signature
1.	Dr. N.Thangaraj	
2.	Dr. V.Sankar, MD.,	
3.	Mr.S.T.N. Mahinder Mani	
4.	Dr. P.Loganathan	
5.	Dr. M.Angayarkanni	
6.	Dr.D.Senthilkumar	
7.	Mr. S.Selvakumar	
8.	Dr.K.Sasikumar	
9.	Mrs. S.Dhivya	
10.	Dr. K.K.Vijayakumar	
11.	Mr. G.Gnanasekaran	
12.	Dr. K.Chandrasekar	
13.	Mr. M.Ajith	
14.	Mr. M.Rajagopalan	
15.	Dr. M.Krishnaraj	

IQAC Coordinator



Principal  
PRINCIPAL

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Date ..... 08-10-2020

## INTERNAL QUALITY ASSURANCE CELL

It is proposed to convene an IQAC meeting on October 18, 2020, at 11 a.m. via Zoom to get valuable suggestions to improve the quality of our college in every aspect. I request all the members to attend the meeting without fail.

### Agenda:

1. Passing the minutes of the previous meeting.
2. Creation of Whatsapp group for I years
3. Maintenance of attendance and submission of report.
4. Any other matters with the permission of the chair.

  
IQAC Coordinator

To

S.No.	Position	Name of the Staff	Designation & Department
1	Chairman	Dr. N.Thangaraj	Principal
2	Local Society Representative	Dr.V.Sankar, MD.,	District Chief Medical Officer (Retd.)
3	Management	Mr.S.T.N. Mahinder Mani	Administrative Officer
4	College Committee Member	Dr.P.Loganathan	Head & Asso. Prof. of Economics
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6		Dr.D.Senthilkumar	Head & Asso. Prof. of Zoology
7		Prof. S.Selvakumar	Asso. Prof. of Commerce
8		Dr.K.Sasikumar	Asst. Prof. of Zoology
9		Mrs.S.Dhivya	Asst. Prof. of Mathematics
10		Dr.K.K.Vijayakumar	Asst. Prof. of Botany
11	Administrative staff	Mr. G.Gnanasekaran	Office Superintendent
12	Alumnus	Dr.K.Chandrasekar	Alumnus
13	Student	MrM.Ajith	II M.Sc Maths
14	Industrialist	M.Rajagopalan	Managing Director Kovai Maruthi Papers & Boards Pvt., Ltd.,
15	Co ordinator	Dr. M.Krishnaraj	Head & Asso. Prof. of English



18-10-2020



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Date .....18-10-2020.....

## Internal Quality Assurance Cell Minutes of the Meeting

Meeting No.: 02

Platform: Zoom Meet

The IQAC meeting was held on October 18, 2020, at 11:00 a.m. via Zoom Meet.

The following members were present.

1. Dr. N.Thangaraj
2. Dr. V.Sankar, MD.,
3. Mr.S.T.N. Mahinder Mani
4. Dr. P.Loganathan
5. Dr. M.Angayarkanni
6. Dr.D.Senthilkumar
7. Mr. S.Selvakumar
8. Dr.K.Sasikumar
9. Mrs. S.Dhivya
10. Dr. K.K.Vijayakumar
11. Mr. G.Gnanasekaran
12. Dr. K.Chandrasekar
13. Mr. M.Ajith
14. Mr. M.Rajagopalan
15. Dr. M.Krishnaraj

The principal and chairman presided over the meeting. The meeting begins with a silent prayer, followed by the welcome address and report of the coordinator.

The IQAC coordinator briefed on the progress resolutions passed in the previous meeting.

1. The training programme for faculty members for effective use of online platforms was given on August 22, 2020, and for non-teaching members on August 29, 2020.
2. Instructions were given to the faculty members and students to follow the guidelines from the University for conducting university examinations.
3. Data collections were started for the AQAR entry.



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Date .....

The committee endorsed the progress report. The committee has discussed the following:

1. It is resolved to create a WhatsApp group for first-year students to pass on information regarding online classes.
2. It is decided to maintain attendance and submit the reports of online classes on a weekly basis.

S.No.	Name	Signature
1.	Dr. N.Thangaraj	
2.	Dr. V.Sankar, MD.,	
3.	Mr.S.T.N. Mahinder Mani	
4.	Dr. P.Loganathan	
5.	Dr. M.Angayarkanni	
6.	Dr.D.Senthilkumar	
7.	Mr. S.Selvakumar	
8.	Dr.K.Sasikumar	
9.	Mrs. S.Dhivya	
10.	Dr. K.K.Vijayakumar	
11.	Mr. G.Gnanasekaran	
12.	Dr. K.Chandrasekar	
13.	Mr. M.Ajith	
14.	Mr. M.Rajagopalan	
15.	Dr. M.Krishnaraj	

IQAC Coordinator



Principal  
PRINCIPAL

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Date 08-12-2020

## INTERNAL QUALITY ASSURANCE CELL

It is proposed to convene an IQAC meeting on December 18, 2020, at 11 a.m. in IQAC room to get valuable suggestions to improve the quality of our college in every aspect. I request all the members to attend the meeting without fail.

### Agenda:

1. Passing the minutes of the previous meeting.
2. Composition of IQAC
3. Conduction of Semester examinations.
4. Financial support to faculty members
5. Any other matters with the permission of the chair.

  
IQAC Coordinator

To

S.No.	Position	Name of the Staff	Designation & Department
1	Chairman	Dr. N.Thangaraj	Principal
2	Local Society Representative	Dr.V.Sankar, MD.,	District Chief Medical Officer (Retd.)
3	Management	Mr.S.T.N. Mahinder Mani	Administrative Officer
4	College Committee Member	Dr.P.Loganathan	Head & Asso. Prof. of Economics
5	Teachers	Dr.M.Angayarkanni	Head & Asso. Prof. of Mathematics
6		Dr.D.Senthilkumar	Head & Asso. Prof. of Zoology
7		Prof. S.Selvakumar	Asso. Prof. of Commerce
8		Dr.K.Sasikumar	Asst. Prof. of Zoology
9		Mrs.S.Dhivya	Asst. Prof. of Mathematics
10		Dr.K.K.Vijayakumar	Asst. Prof. of Botany
11	Administrative staff	Mr. G.Gnanasekaran	Office Superintendent
12	Alumnus	Dr.K.Chandrasekar	Alumnus
13	Student	MrM.Ajith	II M.Sc Maths
14	Industrialist	M.Rajagopalan	Managing Director Kovai Maruthi Papers & Boards Pvt., Ltd.,
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Date ..... 18-12-2020

## Internal Quality Assurance Cell Minutes of the Meeting

Meeting No.: 03

Venue: IQAC room

The IQAC meeting was held on December 18, 2020, at 11:00 a.m. in IQAC room.

The following members were present.

1. Dr. N.Thangaraj
2. Dr. V.Sankar, MD.,
3. Mr.S.T.N. Mahinder Mani
4. Dr. P.Loganathan
5. Dr. M.Angayarkanni
6. Dr.D.Senthilkumar
7. Mr. S.Selvakumar
8. Dr.K.Sasikumar
9. Mrs. S.Dhivya - ABSENT - ML
10. Dr. K.K.Vijayakumar
11. Mr. G.Gnanasekaran
12. Dr. K.Chandrasekar
13. Mr. M.Ajith
14. Mr. M.Rajagopalan
15. Dr. M.Krishnaraj

The principal and chairman presided over the meeting. The meeting begins with a silent prayer, followed by the welcome address and report of the coordinator.

The IQAC coordinator briefed on the progress resolutions passed in the previous meeting.

1. A WhatsApp group was created for first year students, and classes went smoothly.
2. Attendance was maintained, and a weekly report was submitted to the department heads and the same was handed over to the office.

The committee endorsed the progress report. The committee has discussed the following:

1. As per the revised guidelines of NAAC, it is resolved to continue the same composition since it follows the recent guidelines.
2. Semester exams are to be conducted online as per Periyar University instructions, and the internal exam cell may take the responsibility.





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**Dr. N. THANGARAJ** M.Sc., M.Phil., Ph.D.,  
Principal.

3. It is resolved to give financial support to the faculty members for their participation in seminar, conferences, and workshops and towards the membership fee of professional bodies.

S.No.	Name	Signature
1.	Dr. N.Thangaraj	
2.	Dr. V.Sankar, MD.,	
3.	Mr.S.T.N. Mahinder Mani	
4.	Dr. P.Loganathan	
5.	Dr. M.Angayarkanni	
6.	Dr.D.Senthilkumar	
7.	Mr. S.Selvakumar	
8.	Dr.K.Sasikumar	
9.	Mrs. S.Dhivya	
10.	Dr. K.K.Vijayakumar	
11.	Mr. G.Gnanasekaran	
12.	Dr. K.Chandrasekar	
13.	Mr. M.Ajith	
14.	Mr. M.Rajagopalan	
15.	Dr. M.Krishnaraj	

IQAC Coordinator



Principal  
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**Dr. N. THANGARAJ** M.Sc., M.Phil., Ph.D.,  
Principal.

Date ..... 01-02-2021

## INTERNAL QUALITY ASSURANCE CELL

It is proposed to convene an IQAC meeting on February 13, 2021, at 11 a.m. in IQAC room to get valuable suggestions to improve the quality of our college in every aspect. I request all the members to attend the meeting without fail.

### Agenda:

1. Passing the minutes of the previous meeting.
2. AQAR preparation and submission
3. Conduct of /green Audit and energy audit.
4. Academic calendar preparation for the next academic year.
5. Reconstitution of committee.
6. Students outreach Programme.
7. Any other matters with the permission of the chair.

  
IQAC Coordinator

To

S.No.	Position	Name of the Staff	Designation & Department
1	Chairman	Dr. N.Thangaraj	Principal
2	Local Society Representative	Dr.V.Sankar, MD.,	District Chief Medical Officer (Retd.)
3	Management	Mr.S.T.N. Mahinder Mani	Administrative Officer
4	College Committee Member	Dr.P.Loganathan	Head & Asso. Prof. of Economics
5	Teachers	Dr.M.Angayarkanni	Head & Asso. Prof. of Mathematics
6		Dr.D.Senthilkumar	Head & Asso. Prof. of Zoology
7		Prof. S.Selvakumar	Asso. Prof. of Commerce
8		Dr.K.Sasikumar	Asst. Prof. of Zoology
9		Mrs.S.Dhivya	Asst. Prof. of Mathematics
10		Dr.K.K.Vijayakumar	Asst. Prof. of Botany
11	Administrative staff	Mr. G.Gnanasekaran	Office Superintendent
12	Alumnus	Dr.K.Chandrasekar	Alumnus
13	Student	Mr.M.Ajith	II M.Sc Maths
14	Industrialist	M.Rajagopalan	Managing Director Kovai Maruthi Papers & Boards Pvt., Ltd.,
15	Co ordinator	Dr. M.Krishnaraj	Head & Asso. Prof. of English





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Date ..... 13-02-2021

## Internal Quality Assurance Cell Minutes of the Meeting

Meeting No.: 04

Venue: IQAC room

The IQAC meeting was held on February 13, 2020, at 11:00 a.m in IQAC room.

The following members were present.

1. Dr. N.Thangaraj
2. Dr. V.Sankar, MD.,
3. Mr.S.T.N. Mahinder Mani
4. Dr. P.Loganathan
5. Dr. M.Angayarkanni
6. Dr.D.Senthilkumar
7. Mr. S.Selvakumar
8. Dr.K.Sasikumar
9. Mrs. S.Dhivya - ABSENT- ML
10. Dr. K.K.Vijayakumar
11. Mr. G.Gnanasekaran
12. Dr. K.Chandrasekar
13. Mr. M.Ajith
14. Mr. M.Rajagopalan
15. Dr. M.Krishnaraj

The principal and chairman presided over the meeting. The meeting begins with a silent prayer, followed by the welcome address and report of the coordinator.

The IQAC coordinator briefed on the progress resolutions passed in the previous meeting.

1. Semester exams were conducted smoothly with the cooperation of the teaching and non teaching members.
2. Financial support was given to faculty members for attending seminars, conferences and it was utilizing by the faculty members.

The committee endorsed the progress report. The committee has discussed the following:

1. It is resolved to prepare the documents for the submission of AQAR for the A.Y 2019-2020 and data collection can be started for the A.Y 2020-2021
2. Green Audit and Energy Audit may be conducted in association with an expert and the committee concerned may take the responsibility.



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**Dr. N. THANGARAJ** M.Sc., M.Phil., Ph.D.,  
Principal.

Date .....

3. It is resolved to prepare academic calendar for the next academic year and the committee concerned may take the responsibility.
4. It is decided to reconstitute the committees for effective team work.
5. Student outreach programme may be encouraged.

S.No.	Name	Signature
1.	Dr. N.Thangaraj	
2.	Dr. V.Sankar, MD.,	
3.	Mr.S.T.N. Mahinder Mani	
4.	Dr. P.Loganathan	
5.	Dr. M.Angayarkanni	
6.	Dr.D.Senthilkumar	
7.	Mr. S.Selvakumar	
8.	Dr.K.Sasikumar	
9.	Mrs. S.Dhivya	
10.	Dr. K.K.Vijayakumar	
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12.	Dr. K.Chandrasekar	
13.	Mr. M.Ajith	
14.	Mr. M.Rajagopalan	
15.	Dr. M.Krishnaraj	

IQAC Coordinator



Principal  
PRINCIPAL

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