



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		KANDASWAMI KANDAR'S COLLEGE
Name of the head of the Institution		N. THANGARAJ
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04268-220255
Mobile no.		7598981962
Registered Email		kkcprincipal1962@gmail.com
Alternate Email		dr.thangaraj.kkc@gmail.com
Address		75-B Thendral Nagar, Vengamedu, Velur Post, Namakkal District
City/Town		Velur
State/UT		Tamil Nadu
Pincode		638182

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr.M.Krishnaraj			
Phone no/Alternate Phone no.		04268220255			
Mobile no.		9442504422			
Registered Email		kkciqac@gmail.com			
Alternate Email		mkrishnaraaj@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://kkc.edu.in/images/doc/iqac/AQAR-2017-18.pdf">http://kkc.edu.in/images/doc/iqac/AQAR-2017-18.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://kkc.edu.in/calendar-2018-19.pdf">http://kkc.edu.in/calendar-2018-19.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B	2.40	2018	03-Jul-2018	02-Jul-2023
<b>6. Date of Establishment of IQAC</b>			10-Jun-2009		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Vocational Training (women Development)		02-Oct-2018 72		20	

Cooking		
Vocational Training (women Development) Tailoring	03-Oct-2018 95	25
Vocational Training (women Development) Beautition	03-Oct-2018 105	20
AAA	18-Dec-2018 1	134
Orientation for the Teaching faculty on the nuances of Research Publication and Project Proposal	04-Jan-2019 1	60
Workshop for the teaching faculty on Documentation	22-Apr-2019 1	68
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ugc	gda	ugc	2019 365	140000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Academic Administrative Audit (Internal External)
- Research Publications are Encouraged
- Internal workshop on Documentation for Assessment Accreditation
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[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Improve Results	Improved
Construction of Class Rooms	Built
encourage conduct of Seminars	Conducted
To Conduct Vocational Training for Girls	Conducted
To improve Admission Interact with School Students	Executed
Introduce New Certificate Value Added Courses	Executed
Templates are evolved to collect DATA	52 files covering all activities
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
academic council of the college	30-Dec-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

No

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is a govt aided college affiliated with Periyar University. The syllabus prescribed by the University is followed. Every department in the college held meetings and discussed the course to be prescribed before the syllabus was finalized in the University. The employability and research thrust

areas are considered seriously in the discussions. The teacher representative of our college (Senate Member, Syndicate Member, and Board of study members, if any) presents the suggestions gathered from the faculty, students, stakeholders, and experts in the board of study meetings. Whenever there is a requirement, we try to introduce new programmes. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists for each course that are displayed in the classrooms. These time plans are adhered to so that the student can gauge with a degree of clarity what portion of the curriculum will be delivered within the stipulated time frame. Each department discussed and distributed the area of subjects among the faculty according to the specialization of the faculty. These time plans are also preserved each year as documentation. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like powerpoint presentations, smart boards and audio-visual support are all available to make the curriculum delivery enabling and interesting for the students. Faculty use techniques such as think pair, experiential learning through projects in industries, soft skills developed through the Mock Interviews. The Head of the department monitors the progress of covering the syllabus. Feedback of the students is seriously considered for meaningful improvement in teaching. In all departments, bridge courses are held in order to make the curriculum delivery more holistic and effective. Tutorials are held with mentoring and participative learning encouraged. The advanced learners are given special coaching for more remarkable achievements. The students are assessed through classroom interaction, periodical unit tests, and internal assessment exams. Internal assessment is done transparently with examined scripts shown to students. Interpersonal skills are enhanced through Value Education.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
VACCO01	Nil	02/01/2019	1	Insurance	Nil
VACHIS01VA CEC01	Nil	12/12/2018	1	Competative Exams	Nil
VACHIS02	Nil	19/12/2018	1	Competative Exams	Nil
VACBB01	Nil	10/12/2018	1	Personality Development	Nil
VACEC01	Nil	23/08/2018	1	Business Communication	Nil
VACZOO01	Nil	17/12/2018	1	Aquaculture	Nil
VACECO2	Nil	17/12/2018	1	Computer Application In Economics	Nil
VACCS01	Nil	10/12/2018	1	Soft Skills	Nil
VACCH01	Nil	10/12/2018	1	Paper Technology	Nil

VACMA01	Nil	19/12/2018	1	Life Skills	Nil
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## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MPhil	English	18/06/2018
MPhil	Physics	18/06/2018
MPhil	Chemistry	18/06/2018
MPhil	Zoology	18/06/2018
MPhil	Botany	18/06/2018
MPhil	Commerce	18/06/2018
MPhil	Tamil	18/06/2018
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Tamil	16/06/2008
BA	Economics	16/06/2008
BA	History	16/06/2008

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	401	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Elements of Insurance	02/01/2019	47
General Studies for Civil Services and Other Competitive Examinations	12/12/2018	29
History for Competitive Examinations	19/12/2018	29
Personality Development	10/12/2018	19
Business Communication	23/08/2018	31
Aquaculture	17/12/2018	31
Computer Application In Economics	17/12/2018	31
Soft Skills Development	10/12/2018	47
Paper Technology	10/12/2018	45
Life Skills	19/12/2018	61
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Administration	19
MCom	Commerce	14
MA	History	13
MA	Economics	3
MSc	Computer Science	13
MSc	Mathematics	39
MSc	Physics	10
MSc	Microbiology	15
MSc	Botany	2
MSc	Chemistry	27
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

##### Feedback Obtained

• The college is constantly in dialogue with all its stakeholders and seeks advice and input from industry leaders, in order to provide value in many areas of management. Structured feedback is obtained for every course. • The feedback is collected at various levels viz Students, Teachers, Employers, Alumni and Parents. • The collected feedback is analyzed by the IQAC and suggestion is given once when the feedback is analyzed. • Curriculum has been designed and developed by the University Board of studies periodically. Feedback is collected from various stakeholders to know how far the syllabus enriched them as a basis to go for higher studies and enabled them to search for a job. • Feedback questionnaire is designed for Students, whether the courses are designed relevant to the syllabus, how the units are arranged with equal load etc. • Around 90 per cent of the respondents agree that the teachers are knowledgeable, supportive and create interest in the subject. • 99 per cent of teachers agree that the design of the curriculum is well updated with the clearly stated objectives, outcomes, reference materials and textbooks. • The feedback questions are designed to collect inputs from the students, parents regarding the performance of the teachers. • The feedback is ensured that the parents are satisfied with the treatment of the students by the faculty. • The students' feedback revealed that the teachers identify the strength and weaknesses of the students through effective monitoring. They agree that the teachers clarify their doubts willingly and they integrate the contents with the real-time issues. • The feedback is obtained regarding the infrastructure, security aspects, placements and motivation provided for participation in co-

curricular and extracurricular activities. •The leadership qualities, technical skills, social responsiveness, obligation to work, ability to take up extra responsibilities and learning ability of the Alumni are rated excellent by the Employers. • The college ambience is well suited for the effective delivery of academic programmes. The evaluation system of Continuous Internal Assessment is also checked. • The importance of personal, academic growth and achievements in improving the academic ambience of the institution is possible only through overall developmental initiatives of the individual member of the college. Hence a greater number of Quality Improvement Programmes, Training, Seminars, Workshops involving the entire teaching faculty and student community need to be conducted for the improvement of the present situation. • Summarily, the general academic ambience of the college is progressive and encouraging. Also, the individual development of the inmates shows a healthy academic atmosphere.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Tamil	70	150	66
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1622	327	3	4	127

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
134	130	15	13	1	6
<a href="#">View File of ICT Tools and resources</a>					
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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

This is the college caters for the need of rural students. Many of the students are first-generation graduates and from poor economic backgrounds. The students of each class are under the guidance of one mentor (tutor in charge). On average 20 students are mentored by each mentor. Mentoring work not only for the academic welfare of the students but also for the psychological welfare too. Apart from the scheduled class hours, remedial classes are conducted for academically weak students. The mentor maintains a better relationship with the parents too by frequent meetings and updation of their wards performance. Mentor-Mentee meetings are conducted to discuss grievances if any and all their Grievances are taken to the committees which have been constituted by the administration and addressed. Special coaching for advanced learners is useful to the students to achieve greater heights.



Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1949	134	1:15

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
137	128	9	3	68

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.P.Loganathan	Associate Professor	Best Performer Award
2018	Mrs.D.Sobana	Assistant Professor	Distinguished Researcher in Fuzzy Topology
2018	Dr.S.Parvathi	Assistant Professor	Best Performer
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	2018-19	30/05/2019	15/06/2019
BSc	UG	2018-19	30/05/2019	15/06/2019
BCom	UG	2018-19	30/05/2019	15/06/2019
MSc	PG	2018-19	30/05/2019	26/06/2019
MA	PG	2018-19	31/05/2019	26/06/2019
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Besides class tests and assignments, two Internal examinations are conducted at regular intervals and marks are recorded which constitutes the internal marks. The scripts will be distributed to the students to maintain transparency. Students who are unable to attend the exams on scheduled dates are given a chance for genuine reasons. The dates of the examination are informed well in advance to the Students. The students who failed in the internal examination is given remedial coaching and they are allowed to take up the special examination to improve their internal marks. The Question Banks helps the students to know the repeated questions in examinations. A Model examination will be conducted before the commencement of the University Examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As the college is affiliated to Periyar University Salem, it follows the calendar prepared by the university in general. Our college prepares the academic calendar at the beginning of the year and distributes it to the students, teaching and nonteaching staff. The academic calendar contains all the details such as a brief history of the college, its vision, mission, names of the departments, faculty, staff, and Programme officers of the Co curricular and Extra Curricular activities. It also informs the scholarship details and fees structure. It also speaks the facilities available in the college like hostel student Co operative Store etc. It gives the details of working days and day order to be followed. Dates of Examination and dates for payment of fee are also given. Important information related to student discipline, attendance regulation as prescribed by the university, leave rules and scholarships available are given in detail. Matters relating to student library like issue of books and also the detailed fee structure for the various courses are given here. In addition to National Anthem, its explanation, the college song and note on the emblem of the college is presented here.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://forms.gle/vKAwGUnsmoAwFngA6>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Tamil	50	20	40
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.kkc.edu.in>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	Nill	Nill	Nill	Nill
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

International Conference	Botany	07/08/2018
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### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	7
Commerce	1
Chemistry	2
Botany	2
Zoology	2

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	1	Nil
International	Zoology	1	Nil
International	Tamil	5	Nil
National	History	1	Nil
No file uploaded.			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Valluvat		Aayutha	2018	Nil	Nil	Nil

hil men and women	Dr.R.Vimal RAJ	ezhuthu			
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	21	7	Nil
Presented papers	26	16	Nil	Nil
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	Kandaswami Kandars School, Govt Boys HSS Pandamangalam, Govt.BHSS Mohannr	2	158
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Research	Distinguished Researcher in Fuzzy Topology	IIJRULA Rula Awards 2018	1
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### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
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## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
60	24

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
No file uploaded.	

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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Modern Lib	Partially	2.0	2016
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#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	48342	7437843	398	67024	48740	7504867
Journals	Nil	Nil	43	36800	43	36800
e-Journals	Nil	Nil	Nil	5000	Nil	5000
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	176	3	176	1	3	1	13	5	0
Added	0	0	0	0	0	0	0	0	0
Total	176	3	176	1	3	1	13	5	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
16.6	3.63	40	6

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The facilities and learning resources are matchless. Our sports center and gymnasium provide ample avenues for competitive and skilful physical culture activities. The library and information centre combine the information provision skills of our library staff with the expertise to place our library of books and journals to facilitate the learning experience of our students and the teaching and research needs of our faculty. The professionally managed wellness center ensures the well being and good health of everyone in the campus. Our hostel is a home away from home for our girl students. Classroom, Multipurpose Auditorium, Library, Canteen, Girls Waiting Hall, Wellness Center, Fitness Center, Laboratories and many other facilities are provided to our students.

<http://kkc.edu.in>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Government Postmatric Scholarships and others	1187	4835095
Financial Support from Other Sources			
a) National	ugc	1	207000
b) International	0	Nil	Nil

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Training Program	10/09/2018	383	Soft Skill Development Cell Members

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Entry in Services	110	Nil	28	Nil
2018	Soft Skill Development	Nil	200	Nil	73
2018	Guidance program	Nil	470	Nil	Nil
2018	Career	Nil	383	Nil	Nil

Guidance

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
IDBI Life Insurance	383	73	Nil	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	10	B.A.	Tamil	Kandaswami Kandars college	M.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	37

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		
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## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No Data Entered/Not Applicable !!!

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution firmly believes that achievement of quality is everyones prime responsibility in the institution towards achievement of excellence. In this regard • Every employee at all levels has an opportunity to contribute his/her innovative ideas leading to improved processes and hence higher quality results. • This is achieved through the committees operating at strategic (Principal), midlevel (HODs) and operational (Departments and cells) levels of management. To achieve the above said objectives the college has a functionally decentralized organizational matrix with the strict adherence to the principle of collective responsibility. It enables the institution to delegate authority and provides optional autonomy to various segments in the institution. De-Centralized Governance system is implemented through various representative committees and statutory bodies such as : • Governing body • Academic Council • Internal Quality Assurance Cell (IQAC) • Admission Committee • Students Discipline Committee • College Examination Committee • Deputy Wardens -Hostels • Hostel Steering Committee • Calendar Committee • Students Co Operative Stores Committee • E Governance Committee • Library Advisory Committee • College Magazine Committee • Internal (Sexual Harassment) Complaint Committee • Anti Ragging Committee • Internal Audit Committee • Nodal Officer -All India Survey on Higher Education (AISHE) National Institute Ranking Framework (NIRF) In respect of student support and extension activities the college has • National Service Scheme (NSS) • National Cadet Corps Army Wing (NCC) for Men Women • National Cadet Corps Air Force Wing (NCC) for Men Women • Red Ribbon Club (RRC) • Youth Red Cross (YRC) • Career Guidance and Placement Cell • Women Development Committee • Sports Committee • Old Students Association etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	MOUs are signed with professional bodies. renowned industrialist were invited to interact with students.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> <li>• New Class rooms have been constructed.</li> <li>• New Canteen has been constructed near Girls waiting Hall.</li> <li>• New Toilet block has been constructed for boys.</li> <li>• New Books have been added to the stock</li> <li>• Students are encouraged to use Internet café to access E journals Human Resource Management</li> <li>• Soft skills training and skills development through various committees such as Soft Skills development Committee, Reading Club, Cine Club, Incubation Centre, Fine arts Association, . The students are issued a certificate for the training undergone.</li> <li>• Entry in services committee conducts week end classes for preparing students for TNPSC competitive exams</li> </ul>
Research and Development	The College Research Committee informs and encourages the conduct of seminars and Workshops to update the recent trends and instruct the teachers to publish research articles in peer reviewed journals. The Department Research committees are advised to complete the PhD in Time and follow the fair practices. Plagiarism check (URKUND) is carried out for M.Phil/ PhD students by the University. Help the teachers to apply for funding for Minor and Major projects.
Examination and Evaluation	Besides class tests two Internal examinations are conducted regularly and marks are recorded which constitutes the internal marks. The scripts will be distributed to the students to maintain transparency. Students who are unable to attend the exams on scheduled dates are given a chance on genuine reasons. The dates of the examination are informed well in advance to the Students. The Question Banks helps the students to know the repeated questions in examinations. A Model examination will be conducted before the commencement of the University Examinations.
Teaching and Learning	Proper planning and monitoring is helping the completion of teaching the syllabus in time. Using the technology felicitates the process easy. A

	Schedule is prepared to use the ICT Class rooms to the optimum level. Field Trip, assigning projects, industrial training provide opportunity for experiential learning. Slow learners are given remedial coaching. Advance Learners are given special coaching for greater achievements. The notes, prepared by the Teachers are stored and the student will be able to get his respective subject material from the teacher.
Curriculum Development	Department deliberate and suggest ideas to the BOS of the University. To fill the gap it conducts Certificate Value Added Courses
Human Resource Management	<ul style="list-style-type: none"> <li>• Soft skills training and skills development through various committees such as Soft Skills development Committee, Reading Club, Cine Club, Incubation Centre, Fine arts Association, . The students are issued a certificate for the training undergone.</li> <li>• Entry in services committee conducts week end classes for preparing students for TNPSC competitive exams</li> </ul>
Admission of Students	School students are invited to visit the college campus and they are given motivation. Admission process is transparent. Following the directions of the government meticulously.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	All Students, Faculty , staff members data are digitized and they are stored in the computers to argument the E Governance inside the campus.
Administration	Applications are made available in the website. Preparing rank list , receipts, and issue of TC are only through computer. Since the college is a government aided college all the rules and regulations, codes of conduct framed by government are strictly followed.
Examination	It is affiliated college. Sending applications to the universty and receieving Hall Tickets,are only through internet.
Finance and Accounts	Staff salary claim and disbursement is done through IFHRMS
Student Admission and Support	College website has student corner

where he gives feed back, get question bank, and study materials

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	workshop on documentation	workshop on documentation	22/04/2019	22/04/2019	62	10
2019	orientation on research publication	Nil	04/01/2019	04/01/2019	60	Nil
2018	Nil	Workshop on computer Applications	Nil	Nil	2	12
2019	Nil	Training on IQAC Process	04/01/2019	04/01/2019	1	24
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation	3	08/11/2018	05/12/2018	28
FDP	2	08/08/2018	13/12/2018	7
Refresher course	20	04/07/2018	05/03/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
75	59	Nil	Nil

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers are provided Quarters, provident Fund, leave facilities, thrift society and hostel	Staff are provided Quarters, provident Fund, leave facilities, thrift society and hostel	Students are provided Hostel, Students co operative Store, canteen, internet cafe, photo coping shop. Deserving students are given free education, and fee concession. they get scholarship and endowment scholarships.

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Being a Government Aided institution, external audit is done regularly by Joint Directorate of Collegiate Education, Dharmapuri and Account General Office. Internal audit is done by the committee comprise of teaching staff and management representative every year. The objections raised in the audit were rectified.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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#### 6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	No	Nil
Administrative	Yes	Nil	Nil	Nil

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Periodical meeting with parents were conducted. Their valuable suggestions were implemented for the academic development and the improvements of teacher student relationship.

#### 6.5.3 – Development programmes for support staff (at least three)

Workshop for Non Teaching staff conducted by the Department of Computer Application in 2018. One day training on IQAC Process 2019 One day workshop on Quality Work life 2019.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction of new classrooms with advanced facilities. 2. Number of Value added courses are increased. 3. Initiated to sign MOUs 4. Steps are taken to improve the communication skills through play way method. 5. The potential of the alumni has been tapped for the construction of the class rooms.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Vocational Training - Cooking	01/10/2018	21/12/2018	20	Nil
Vocational Training - Tailoring	02/10/2018	02/02/2019	25	Nil
Vocational Training - Beautician	03/10/2018	19/02/2019	20	Nil
International Women's day Celebration	08/03/2019	08/03/2019	850	Nil
Awareness Programme on prevention of Sexual harsement and Cyber Crime	27/09/2018	27/09/2018	600	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Eco Club is found to sensitize the importance of protecting nature. 2. Green House is renovated and students are encouraged to collect rare species. 3. Through NSS seed balls are prepared and spread in Kholli Hill Area. 4. More saplings were planted in the College campus to reduce pollution. the college

follows the practice of replacing the old bulbs with led. energy audit is conducted to save electricity.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Scribes for examination	Nil	2
Rest Rooms	Yes	2
Braille Software/facilities	Yes	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nil	11/07/2018	1	awareness on population Control	Nil	304
2018	Nil	1	17/07/2018	1	Spreading Seed Balls in Kholli Hills-forestation	Nil	163
2019	1	Nil	27/01/2019	1	Medical Camp -HIV Patients	Nil	204
2019	1	Nil	28/01/2019	1	Disaster Management	Nil	304
2018	1	Nil	27/06/2018	1	Clean India	Nil	203
2018	Nil	1	27/08/2018	3	Kerala Flood Relief	Nil	33
2018	Nil	1	10/09/2018	Nil	Idukki Flood Relief	Nil	33
2018	Nil	1	18/09/2018	Nil	Blood Donation Camp	Nil	144
2018	Nil	1	05/12/2018	Nil	Assist Devotees	Nil	203

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## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Diary	18/06/2018	Rules and regulation of the college is declared. students code of conduct is also given. create awareness on anti ragging and eve teasing is given.

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	120
World Tobacco Control	25/06/2018	25/06/2018	150
International Day Against Drug Abuse Rally	26/06/2018	26/06/2018	120
World Population Day	11/07/2018	11/07/2018	300
Legal Awareness Programme	10/08/2018	10/08/2018	500
Road Safety Awareness Camp	03/10/2018	03/10/2018	400
Youth Awakens Day	15/10/2018	15/10/2018	300
National Youth Day	12/01/2019	12/01/2019	350
National Voters day	25/01/2019	25/01/2019	200

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## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Campus cleaning activity is carried out by NSS as part of their activity. 2. Plastics are banned and steps to make the campus a PLASTIC FREE zone is carried out. 3. Dustbins are installed to maintain the cleanliness of the campus. 4. Rain water harvesting facilities are improved. 5. More saplings were planted in the College campus to reduce pollution.

## 7.2 – Best Practices

## 7.2.1 – Describe at least two institutional best practices

1. Introduce Value added Courses. The Department had a keen study and framed a syllabus to cover the area of employability. The students are motivated to join the course. The schedule covering 30 teaching hours is informed to the students which is apart from regular college Hours. Experts from industry / institutions are invited to interact with the students. This helps the students to get motivated and gain practical knowledge. At the end of the course a test is conducted and department issues certificate to the successful students. The



college tries to get recognition of the Periyar University to the courses conducted at college level. 2. Women Development Cell is found to conduct programmes to empower women. The girls students are encouraged to come out of any gender biased inhibitions. They are motivated to reach the greater heights. They are informed of the government's welfare schemes and procedure to avail the facilities. The girl students are sensitized the evil prone areas. They are taught hygiene and legal provisions to live healthy and safe. The vocational training programmes are also conducted 3. Mentor Mentee meeting is conducted twice in a semester in which students are counseled for regular attendance, improvement in studies and specific issues of individual wards. 4. With the support of The Hindu, the Reading Club is distributing The Hindu English New paper at the subsidised rate (Rs. 2 per copy). This practice slowly inculcates the habit of reading News Paper. On the other hand it improves their vocabulary, creativity and skill of presentation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.kkc.edu.in>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the weblink of the institution

<http://www.kkc.edu.in>

### 8.Future Plans of Actions for Next Academic Year

FUTURE PLANS 1. Creation of Innovation Centres. 2. More number of MoUs should be signed to achieve our Goals. 3. More Number of extension and outreach programmes can be conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/NCC/Red cross/Youth Red Cross (YRC) and other student cells. 4. Remedial classes should be conducted for weaker students. 5. Students are to be encouraged to conduct a number of student development programmes through department student associations in the guidance of IQAC. 6. All UG/PG/Research Students of all departments should be guided for competitive examinations and career counselling. 7. Proposed to generate revenue from consultancy services. 8. Proposed to conduct professional development programmes for both teaching and non teaching staff. 9. An initiative should be taken up and efforts be made to have research funds sanctioned from various agencies, industry and other government and nongovernment organizations. 10. A single point MIS 11. Organizing National International Level Workshop, Seminars.