



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		KANDASWAMI KANDAR'S COLLEGE
Name of the head of the Institution		N. THANGARAJ
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04268-220255
Mobile no.		7598981962
Registered Email		kkcprincipal1962@gmail.com
Alternate Email		dr.thangaraj.kkc@gmail.com
Address		75-B Thendral Nagar, Vengamedu, Velur Post, Namakkal District
City/Town		Velur
State/UT		Tamil Nadu
Pincode		638182

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		M.Krishnaraj			
Phone no/Alternate Phone no.		04268220255			
Mobile no.		9442504422			
Registered Email		kkciqac@gmail.com			
Alternate Email		mkrishnaraaj@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://kkc.edu.in/AQAR2016-17.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://kkc.edu.in/calendar-2017-18.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B	2.40	2018	03-Jul-2018	02-Jul-2023
6. Date of Establishment of IQAC			10-Jun-2009		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Pongal	11-Jan-2018 1		2814		

ICT Enabled Classes	19-Jun-2017 180	2814
Induction Class	23-Jun-2017 1	416
Induction Class	16-Jun-2017 1	506
Bridge Course	20-Jun-2017 5	967
News Paper Reading	03-Jul-2017 162	2743
Remedial Course	15-Sep-2017 20	258
Special Coaching	26-Sep-2017 20	241
Mentor - Mentee system	20-Jun-2017 4	1287
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr.P.Tamizhchelvi	MRP	UGC	2015 730	45740
Dr.M.Saraswathi	MRP	UGC	2015 730	17644
Dr.A.Sankar	MRP	UGC	2015 730	77500
Dr.K.Ravichandran	MRP	UGC	2015 730	95000
Dr.N.Sayira Banu	MRP	UGC	2016 730	100000
Dr.K.Selvaraju	MRP	UGC	2016 730	210000
Dr.G.Sivakumar	Sports Infrastructure Fund	UGC	2015 365	2130000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes														
Upload the minutes of meeting and action taken report	View File														
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No														
12. Significant contributions made by IQAC during the current year(maximum five bullets)															
Reaccreditation 3rd Cycle															
Eco friendly Campus															
Mentor Mentee															
Energy Audit															
View File															
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year															
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>Reaccreditation 3rd Cycle</td> <td>Awarded B Grade</td> </tr> <tr> <td>Collecting Feedback and taking corrective measures</td> <td>Collected , Analysed, & Followed</td> </tr> <tr> <td>Conducting Academic Administrative Audit (AAA)</td> <td>Conducted, Suggestions Reviewed, Suitable Measures were Taken</td> </tr> <tr> <td>Promoting Research Activities</td> <td>Two International seminars were conducted --- Number of papers published in reputed journals</td> </tr> <tr> <td>Improve the Academic Performance</td> <td>Remedical classes & Special Coaching for Advance learners Conducted, result percentage has improved. Encourage students reading News Paper</td> </tr> <tr> <td colspan="2" style="text-align: center;">View File</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	Reaccreditation 3rd Cycle	Awarded B Grade	Collecting Feedback and taking corrective measures	Collected , Analysed, & Followed	Conducting Academic Administrative Audit (AAA)	Conducted, Suggestions Reviewed, Suitable Measures were Taken	Promoting Research Activities	Two International seminars were conducted --- Number of papers published in reputed journals	Improve the Academic Performance	Remedical classes & Special Coaching for Advance learners Conducted, result percentage has improved. Encourage students reading News Paper	View File	
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View File															
14. Whether AQAR was placed before statutory body ?	Yes														
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Academic Council</td> <td>18-Jun-2018</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Academic Council	18-Jun-2018										
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College Academic Council	18-Jun-2018														

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	05-Apr-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	02-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>College Management Software is extremely useful and important online college management software which has many advantages to our institution. This can be highly customizable according to our requirements. Student Management: Student module enables to store all personal, academic and history data regarding all students. Candidates can upload his photograph, personal data and testimonials while seeking admission. The same can be retrieved at the time of requirement. Fees Management: The fee module enables to maintain the registers of fees receipts and dues of an individual student or on Department basis. The fee module has a configurable structure for different fee head and its calculation thereof. This module also has a provision for fee waivers and optional fees. The fees structure of different classes can be verified. This allows various modes of payment. The report of the fee receipt can be obtained at any time. Examination Management: Data required by the University for Examination Purpose are sent online based on the information drawn from students' module. Marks obtained by the students at all internal examinations are entered and sent to university online. All examination results will be on line. Each student can get his/her result in the registered mobile number. Attendance management: This module is helpful to manage attendance of students of all courses. Absentees'</p>

remarks can be managed very easily. Summary of attendance can be viewed at one place and can be filtered class wise department wise. Total absentees report with remarks can be viewed. Staff Management: This module is very much helpful to manage all staffs personal information at one place and the same can be updated time to time as per requirements. Generation of salary slip can be made online and can be notified. Library: All books details can be managed at one place with number of books, volume, and author and issuing and receiving of books can be managed. News and Events Management: All relevant information regarding the college, notices and announcements are uploaded on the website. Information is disseminated through college website.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is a govt aided college affiliated to Periyar University. The syllabus prescribed by the university is followed. Every department in the college held meetings and discussed the course to be prescribed before the syllabus is finalized in the University. The employability and research thrust areas are considered seriously in the meetings. The teacher representative of our college (Senate Member, Syndicate Member, and Board of study members if any) presents the suggestions gathered from the faculty, students, stake holders, and experts in the board of study meetings. Whenever there is a requirement, we try to introduce new programmes. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists for each course that are displayed in the classrooms. These time plans are adhered to, so that the student is able to gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. Each department discussed and distributed the area of subjects among the faculty according to the specialization of the faculty. These time plans are also preserved each year as documentation. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. Faculty use techniques such as think pair, experiential learning through projects in industries, soft skills improvements through the Mock Interviews. The Head of the department monitor the progress of covering syllabus. Feedback of the students is seriously taken into the consideration for the meaningful improvement in teaching. In all departments, bridge courses are held in order to make the curriculum delivery more holistic and effective. Tutorials are held with mentoring and participative learning encouraged. The advance learners are given special coaching for greater achievements. The students are assessed through the class room interaction, and through periodical unit tests and the internal assessment exams. Internal

assessment is done transparently with examined scripts shown to students. Inter-personal skills are enhanced through Value Education.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
7	16/06/2017	260
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Chemistry	34
MA	Economics	9
MPhil	Chemistry	13
MPhil	Economics	9
PhD or DPhil	Economics	2
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The college has a formal mechanism to get feedback from the students, alumni, teachers and parents. The feedbacks are obtained from the students and others. The feedback is collected at the end of every semester. The data is analyzed by using appropriate tools. The suggestions received are conveyed to the faculty of the Departments and the Management. The faculty incorporates them wherever required. The management takes action suitably to improve the status. Feedback on curriculum. Feedback on teaching. Feedback on infrastructure. Feedback on amenities. Feedback on curriculum enrichment is discussed and considered the employability, innovation and research areas. The college sends its suggestions to Chairmen of the BOS through its teacher representative, senate, syndicate or board of study member from the college. The suggestions are discussed in BOS meeting and the suitable changes are made in the draft curriculum before approval by the upper authorities. The Feedback on teaching is reviewed in IQAC meetings and suitable suggestions are given to the teachers / an individual teacher through the head of the department. The Feedback on infrastructure is analysed in the IQAC and suggestions are placed in the College academic Council. The council recommends the same to the college management. The management take suitable actions to provide the requirement. The Feedback on amenities and students welfare are analysed and the suggestions are given to the management improve the quality to fulfil the expectations of the stakeholders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Tamil	70	110	65
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2261	482	147	142	133

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
147	147	9	13	1	9
View File of ICT Tools and resources					

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Every student is given special attention. Mentor mentee system is followed effectively for Under Graduate students. 20 students are allotted to a teacher. The group meet often, at least twice in a semester (i.e. 90 working days). The entrants are allotted to a teacher who will be his mentor for the entire study period in the college. The mentor identifies the Advance learners and they will be motivated to achieve greater heights. Slow learners are sent to the remedial coaching classes for the subjects in whom they require additional effort. The mentor also addresses the personal and psychological problems faced by his mentee. In case of necessity, the student is sent to the Student Grievance Redressal Committee of our college for further follow up. Through the feedback system opinions, needs of the students are obtained and analyzed by the IQAC. The common issues are addressed suitably either in the department or at the college level.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2261	147	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
150	147	3	6	65

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr.R.Selvaraju	Assistant Professor	Perasiriyar Rathna Award
2017	Dr.R.Selvaraju	Assistant Professor	Perasiriyar Mamani Award
2017	Dr.R.Vimalraj	Assistant Professor	Perasiriyar Rathna Award
2017	Dr.S.Senthilraja	Assistant Professor	Perasiriyar Rathna Award
2017	Dr.A.Vimala	Assistant Professor	Perasiriyar Rathna Award

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Tamil	2017-18	20/04/2018	08/09/2018

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, student paper presentations, seminars, quizzes etc. Routine tests are given and open book tests are conducted and much appreciated by students as critical thinking and creativity come to the fore. Some departments take regular, weekly tutorials. Remedial instruction is given to slow learners and challenged students. Mid-term tests and model examinations help to prepare the students for University Examinations. Corrected answer scripts are shown to the students for scrutiny. The teachers explain about as to how scoring by the students can be better in forthcoming examinations by expressing themselves more appropriately in response to questions. Peer evaluation is also employed by teachers to empower and enable students to help each other particularly in areas where creative and original thinking will benefit them. Group assessment is conducted by teachers when students are assigned group presentations on curricular and co-curricular, academic topics. The University enables students to apply for re-evaluation of University answer scripts.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As an affiliated college, the Periyar University calendar is adhered to in respect of Examinations. In addition to this, College Calendar is prepared and printed which contains brief history of the management, Vision , Mission of the institution, list of College committee members, teachers, and non teaching staff. It also informs students about various associations function in our college. It also gives fees details and regulations to be followed in the college campus. It also states the details of scholarships offered. Detailed schedules with dates are given for each term. Students prepare for the classes accordingly. Each member of the staff and student community receive a copy of the college calendar to enable them to plan their activities. The IQAC evaluates the activities during their meetings.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://kkc.edu.in/doc/programme-specific-outcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BA	Tamil	54	28	51.8
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://kkc.edu.in/academi-c/students-corner/feedback>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received
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		agency	sanctioned	during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two Day Workshop on Women Entrepreneurial Skill Development	Economics	24/01/2018
Current Trends in Life Sciences The Impact of Environmental Pollution on Diseases and Drug Resistance	Zoology	13/10/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
KKC	Botany Department	Management	Traditional Herbal Plants	Nurturing Selling Herbal Plants	21/02/2018
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	3
Botany	2
Chemistry	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	35	45	11	1
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
GRP Poultry Farm, Pudhuchathram, Namakkal	20/12/2017	Knowledge Sharing	35
Salem Historical Society	15/02/2018	Dissemination of Knowledge in Research	45
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
49.56	46.84

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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Modern Library Software	Fully	1	2016
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	48342	7437843	413	122929	48755	7560772
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	176	3	176	1	3	2	13	5	0
Added	0	0	0	0	0	0	0	0	0
Total	176	3	176	1	3	2	13	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
83	74	40.4	39.4

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The facilities and learning resources at KKC are matchless. Our sports center and gymnasium provide ample avenues for competitive and skilful physical culture activities. The library and information center combine the information provision skills of our library staff with expertise to place our library of books and journals to facilitate the learning experience of our students and

the teaching and research needs of our faculty. The professionally managed wellness center ensures the well being and good health of everyone in the campus. Our hostel is a home away from home for our girl students. Class room, Multipurpose Auditorium, Library, Canteen, Girls Waiting Hall, Wellness Center, Fitness Center, Laboratories and many other facilities are provided to our students.

<http://www.kkc.edu.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	5	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
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	enrolling into higher education				admitted to
2018	10	BA	Tamil	KKC	MA
2018	3	MA	Tamil	KKC	Mphil
2018	4	BSc	Maths	KKC	MSc
2018	6	BSc	Maths	PGP College	BEd
2018	1	BSc	Maths	Selvam Arts College	MCA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	27
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Day Cultural	Intra College	2400
Community Pongal	Intra College	2400
Annual Sports Meet	Intramural Tournaments	287
Tennis	Periyar University Inter Collegiate	5
Ball Badminton	Periyar University Inter Collegiate	10
Cricket	Periyar University Inter Collegiate	16
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

COMMITTEES 2017 - 18

1. Academic Council Advisory body helps taking decisions on policy matters.
2. IQAC Ensures the quality in all aspects.
3. Internal Audit Team Academic Audit (All Departments) with an invited external expert.
4. Administrative Audit (Office) Support Staff Committee Office Documentation Automation
5. Parent Teachers Association : Conduct of Parents Meeting Suggestions Follow up
6. Alumni Association Mobilize Contribution (Money/ Knowledge)
7. Discipline Committee Addressing the Complaints
8. College Research Committee Supervise all research Activities Conduct of Seminar /Mobilization of Funds Publications Teachers / Scholars
9. Anti Ragging

Committee Creating awareness / Taking Preventive Measures Receiving complaints / Sending Reports / Documentation 10. Career Guidance Placement Cell Conduct of Job Fair / Job Opportunity Information / Intimation of Competitive Exam schedule Preparing students for Interview Tests 11. Students' Grievance Redressal Cell Addressing Students' Grievance Counseling for Mentor Recommended Students Referring to a Physician 12. Entry in Services- Coaching Classes Intimation of Competitive Exams Conduct of Regular coaching classes / Arranging Resource Persons 13. NET/SET Coaching Classes Intimation of Dates of Examination Conduct of Regular coaching classes / Arranging Resource Persons 14. Blood Donor's Club Conduct of Blood Donation camps Sensitize students 15. Anti Sexual Harassment Committee Creating awareness Taking Preventive Measures Receiving complaints Recommendations for Correction 16. E - Governance Committee Content updating / Posting current events Maintenance of Website 17. Science Circle Exhibition of students' inventions Motivating students for Innovative projects / Start up programmes 18. Soft Skill Development Cell Conduct of classes 19. Environmental Club Greenhouse Sensitize students / Green Audit Keep Eco Friendly Atmosphere / Plastic free Zone Waste Water Management / Tree Plantations Collection of Rare species Sapling sales 20. Cine Club Screening Films Shooting Short Films on Social concepts Improving communication Skills 21. Magazine Committee Collecting Material for Annual Magazine Collecting Advertisements for Magazine 22. Fine Arts Association Selecting/ Preparing students for cultural activities Conducting cultural events in the campus 23. Examination Committee Conduct of Model Exams Every Semester 24. Library Advisory Committee Giving Suggestions to improve the standard Recommendations to Purchase New Books Journals 25. Sports and Games Committee Assisting the conduct of Inter collegiate intramural Tournaments 26. Students' Co Operative store Committee Provide stationery to students in competitive price. 27. Hostel Steering Committee Actions to improve the academic performance of the inmates Motivating Students to use the Hostel Facility 28. College Calendar Committee Preparation of College Calendar (With all details) 29. Community Extension Activities Committee Conducting programme to reflect Institutional values Conducting national important events 30. Equal Opportunity cell Mobilize funds Sensitize students 31. Mono Culture Farm Maintain the farm 32 Consumer Protection council Creating awareness 33. Reading Club Inculcate reading habit. Encourage creative writing. 34. Energy Audit Committee Conducting energy audit Action to reduce usage of Electricity Finding Alternative source of energy 35. LEGAL AID CLINIC Providing legal aid to students 36. MHRD'S INNOVATION CELL (MIC) Follow the instructions of MHRD

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

Alumni is one of the support systems of our college. Our college engages alumni in all the activities of the college. All out going students register their names in the association. Hence the number of alumni in last five years are 5142. But the active membership is above 500. They are well placed now. They are satisfied with the teachers and quality of education and particularly the mentoring system of the college. With regard to the infrastructure, they are always ready to extend the helping hand. In the renovation work of chemistry and physics labs, they supported financially. They also contributed incentives and prizes to the outstanding students. During the time of the Golden Jubilee celebrations, they provide lunch to all the participants. They also support both financially and morally for the grand success of the celebration. In the last five years, the alumni contribute around 5 lakhs. They frequently visit and interact with the faculty and students and share their experience to promote functions of the college. It is a great encouragement to the current students. On suitable occasions, the college invites well-placed alumnus to

address the students to motivate them.

5.4.2 – No. of enrolled Alumni:

5142

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Admission Committee counsels prospective candidates for admission before the Application Forms for admission are released The Admissions Committee (for admissions) involves all members of the staff who co-operate and work at different levels. They also sit in at interface meetings and meet parents and students prior to admission. IQAC proposes plans and suggestions which will be deliberated in the academic Council and implemented. Various committees such as Research Committee, Library Advisory Committee, Hostel Steering Committee, Discipline Committee were constituted. The convenor and members of the committees discuss and decide programmes in consultation with IQAC. The Library committee prepares and plans for the book budget with individual departments. Research Committee take steps to promote research activities in the college. The Hostel Steering Committee interact with students and warden and implement innovative suggestions.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The institution has a transparent and well coordinated admission system the college prospectus and handouts, provided with the application for admission, are informative. The Government determines the fee structure. The Admission Committee is always available during admission time to guide applicants to select the course suitable to them.
Industry Interaction / Collaboration	students engage in constant interface with industry. - Placement and training department is in constant interaction with industrial houses for job specific training and campus recruitment. Addon courses are conducted with the support of industries and professional bodies. Industrialist and entrepreneurs are invited to motivate and interact with

	students. Industrial tours bring students face to face with industries
Human Resource Management	This institution has the benefit of this experience. The governing council of this college constantly monitors its progress. The principal has regular meetings with heads of Dept, faculty and admin staff to take stock of the institution functioning the IQAC initiates, observes and documents the action plans for quality formations and objectives enhancement and implementation
Library, ICT and Physical Infrastructure / Instrumentation	Library Advisory Committee meets frequently and provides facility to the students. It proposes compulsory Library Hour for the students. The college proposes the construction of new classrooms. During the NAAC visit, new mental road was laid. The UGC sponsored indoor Stadium is under construction.
Research and Development	The institution makes sustained efforts to develop and enhance research culture and research aptitude among faculty members and students and to bring research to bear upon both teaching and learning. Not only faculty member but UG and PG students are afforded research facilities and resources, thus paving the way to conducive research culture in the campus
Examination and Evaluation	The college conducts preparatory and prefinal examinations on the university examination pattern in order to ensure that teacher and students are aware of the examination process. Information regarding the evaluation process is communicated to teachers and students. Internal Assessment marks are awarded based on two unit tests, two assignments, attendance and skill development records. Multiple tests and assignments are given to students to improve their performance in exams and to enable them to score maximum internal assessment marks.
Teaching and Learning	Workshops, seminars, regular use of ICT in classrooms contributed to the enhancement of Teaching-Learning. Language Lab serves the students in improving their language skills. The Value Added Courses give confidence in life because of its employability value. The teachers do the academic mentoring of students—conduct remedial

	classes for slow learners and special coaching for Advanced Learners.
Curriculum Development	All members of the Department discuss the curriculum. Their recommendations and suggestions are forwarded to the university. Faculty members who work as members of Boards of studies suggest changes and improvements in Curriculum Feedback and suggestions are collected from students, faculty, alumni, parents and employers. Suggestions received from them are communicated to the respective Boards of studies through the University. Faculty members discuss the positive and negative features of the curriculum and the outcome of such deliberations are conveyed to the university. They function as pressure groups and influence the articulation and revision of syllabus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	The fee module enables to maintain the registers of fees receipts and dues of an individual student or on Department basis. The fee module has a configurable structure for different fee head and its calculation thereof. This module also has a provision for fee waivers and optional fees. The fees structure of different classes can be verified. This allows various modes of payment. The report of the fee receipt can be obtained at any time.
Examination	Data required by the University for Examination Purpose are sent on-line based on the information drawn from students' module. Marks obtained by the students at all internal examinations are entered and sent to university online. All examination results will be on line. Each student can get his/her result in the registered mobile number.
Student Admission and Support	Student module enables to store all personal, academic and history data regarding all students. Candidates can up load his photograph, personal data and testimonials while seeking admission. The same can be retrieved at the time of requirement.
Planning and Development	It is extremely useful and important online college management software which has many advantages to our institution. This can be highly customizable according to our

	requirements. All relevant information regarding the college, notices and announcements are uploaded on the website. Information is disseminated through college website.
Administration	This module is helpful to manage attendance of students of all courses. Absentees' remarks can be managed very easily. Summary of attendance can be viewed at one place and can be filtered class wise department wise. Total absentees report with remarks can be viewed. This module is very much helpful to manage all staffs personal information at one place and the same can be updated time to time as per requirements. Generation of salary slip can be made online and can be notified.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Young Teachers Orientation	Office Administration	08/11/2018	09/11/2018	40	25
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
6	1	1	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Gratuity, PF, Sick Leave, Insurance, Thrift Society, Canteen, Quarters,	Gratuity, PF, Sick Leave, Insurance, Thrift Society, Canteen, Quarters,	Canteen, Students store, Hostel, Fitness Centre,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The audit is to ensure that the practices followed in the campus are in accordance with the Academic Policy adopted by the institution. The Academic Audit of the Department is conducted to provide the opportunity for a regular strategic overview of the entirety of a Department's Teaching and Learning activity. The Self Evaluation Document of the Department is presented to the Panel. The Panel Members investigate the different aspects of the Document, and authenticate them with the supporting evidences. This report consolidates the findings of the panel and put forth the suggestions and area of improvements possible in the future

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Kovai Maruthi Paper and Boards, Velur	100000	Minor project
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC and an Expert from outside
Administrative			Yes	IQAC and an Expert from outside

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We have parent teacher meeting in which an inter action with parent and teachers with regard to the Progress of students and also Answer scripts are viewed by parents. Parent teacher meetings are conducted every semester. Class teachers and mentors keep constant track of absentees and their attendance to identify possible dropouts and find out the reasons for irregularity. The possible reasons for a student to drop out of academic careers are: marriage, poverty. These factors are beyond the control of the college administration.

However, in parent teacher meetings, parents are counseled against discontinuing their wards Parents offer their suggestions when parent - teachers meetings are called.

6.5.3 – Development programmes for support staff (at least three)

Internal Training (Peer to peer), Training within the college, As and when Up gradation happens with regard to office Softwares professional take the training platform.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Conduct of Seminars Publication of Research Articles Eco friendly campus

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Anti Ragging Awareness Programme	04/12/2018	04/12/2018	620	200

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Energy Audit Cell conducts Special Lecture on Energy Resources on 11-07-2017 . An Awareness program was conducted on Solar Energy Utilization at near by village Veeranampalayam on 12-02-2018 an Awareness program was conducted for Lab Assistants. Replacement of LED lamps in the place of old lamps. .

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Ramp/Rails	Yes	4
Rest Rooms	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
students hand book	18/06/2018	Students are given diary which provides the codes to be followed in the campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2017	21/06/2017	150
World Population Day	11/07/2017	11/07/2017	300
River Safety Programme	05/09/2017	05/09/2017	600
Rain Water Harvest	08/10/2017	08/10/2017	165
Youth Awaken Day	13/10/2017	13/10/2017	852
blood donation	11/01/2018	11/01/2018	160
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The campus is declared as plastic free zone. Use of plastic bags is strictly prohibited. 2. Tree plantation in the campus area is done. 3. Propagate need of rain water harvesting. 4. Create awareness of the sanctity of all creatures on earth. Sparrow breeding. 5. Organic and non organic waste management.
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Menor Mentee System Clean Green Campus.
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://kkc.edu.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college strives hard tirelessly to achieve the vision. The mission of the college is to create avenues to achieve the dreams of all sections of the society including backward, economically downtrodden and weaker sections of the society by offering many value-added and socially relevant courses to uplift
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the society. Education and learning are the excellence of wealth that none can destroy. The learning process is the joy of reality. The college offers such an education to every student of this region. Importances were given to society and economically backward students' right from the admission to the government norms. The vision and mission of the founder and the great philanthropist Sri Sankara Kandaswami Kandar reflect in all the steps taken by the management. The college supports the students' welfare by means of encouraging them to involve in their studies, extracurricular activities and so on. The teaching-learning atmosphere is very well built inside the campus. Students participate in sports, NSS, NCC and YRC and develop their social skills. Students are given opportunities during their studies to develop their skills and personalities. The empowerment of education is widening the knowledge and earning for their livelihood. The career development cell is very active in the college. Every year the college rings forth many leading companies from all over Tamilnadu and helps the students to get placement. The college prepares the students to compete in all level and focus them on their career and placement. Every year the students have got placement in the leading companies. The graph of our students placement from 2012-2013 to 2017-2018 continuously grows to a considerable level. Many of our students are being the first graduates our college helps them to choose the right path in their career advancement. The college also takes the students to nearby placement camp and creates an opportunity for them. The college itself has conducted a placement camp jointly with the support of the District Collector, Namakkal. Thus the college with its vision and mission thrust its objectives on the students of their socially downtrodden region to cope up with the competent society and flare-up in their career. The college with all its modern infrastructures caters to the need of the entire student community as per the modern-day competitive trends in their professional fields.

Provide the weblink of the institution

<http://kkc.edu.in>

8.Future Plans of Actions for Next Academic Year

1. Tie up with more Professional and Institutional bodies. 2. To obtain research-funded projects 3. To publish maximum number of international journal papers of repute 4. To improve Student Internship Programme 5. Plagiarism check for Project Assignment submissions 6. Organize more number of Workshops and National level conference 7. Peer Teaching Learning In Practice 8. To encourage teachers to apply for more Major and Minor research projects from UGC and other funding agencies 9. Personal accident insurance for all students