



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		KANDASWAMI KANDAR'S COLLEGE
Name of the head of the Institution		Dr N.Thangaraj
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04268220255
Mobile no.		7598981962
Registered Email		mkrishnaraaj@gmail.com
Alternate Email		kkciqac@gmail.com
Address		Paramathi Velur,
City/Town		Namakkal
State/UT		Tamil Nadu
Pincode		638182
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr M.Krishnaraj
Phone no/Alternate Phone no.	04268220255
Mobile no.	9442504422
Registered Email	mkrishnaraaj@gmail.com
Alternate Email	kkciqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://kkc.edu.in/images/doc/igac/AOAR-2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://kkc.edu.in/calendar-2019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
3	B	2.40	2018	03-Jul-2018	02-Jul-2023

6. Date of Establishment of IQAC	10-Jun-2009
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Conduct of Induction Class	18-Jun-2019 4	600

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Kandaswami Kandar's College	Infrastructure Augumentation	UGC	2019 180	600000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Internal External Academic and Financial Audit • Significant number of Research Publications in Peer Reviewed Journals • Faculty Workshop on Revised Accreditation Process • Vocational Training for Girls • Introduction of Value added and AddOn Courses focusing on employability

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Improve the number of publications	143 research papers published

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>Governing Council</td> <td>31-Dec-2021</td> </tr> </table>		Name of Statutory Body	Meeting Date	Governing Council	31-Dec-2021
Name of Statutory Body	Meeting Date				
Governing Council	31-Dec-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	08-Dec-2021				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	15-Dec-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	MIS STUDENT MODULE STAFF MODULE				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is a govt aided college affiliated with Periyar University. The syllabus prescribed by the University is followed. Every department in the college held meetings and discussed the course to be prescribed before the syllabus was finalized in the University. The employability and research thrust areas are considered seriously in the discussions. The teacher representative of our college (Senate Member, Syndicate Member, and Board of study members, if any) presents the suggestions gathered from the faculty, students, stakeholders, and experts in the board of study meetings. Whenever there is a requirement, we try to introduce new programmes. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists for each course that are displayed in the classrooms. These time plans are adhered to so that the student can gauge with a degree of clarity what portion of the curriculum will be delivered within the stipulated time frame. Each department discussed and distributed the area of subjects among the faculty according to the specialization of the faculty. These time plans are also preserved each year as documentation. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like powerpoint presentations, smart boards and audio-visual support are all available to make the curriculum delivery enabling and interesting for the students. Faculty use techniques such as think pair, experiential learning

through projects in industries, soft skills developed through the Mock Interviews. The Head of the department monitors the progress of covering the syllabus. Feedback of the students is seriously considered for meaningful improvement in teaching. In all departments, bridge courses are held in order to make the curriculum delivery more holistic and effective. Tutorials are held with mentoring and participative learning encouraged. The advanced learners are given special coaching for more remarkable achievements. The students are assessed through classroom interaction, periodical unit tests, and internal assessment exams. Internal assessment is done transparently with examined scripts shown to students. Interpersonal skills are enhanced through Value Education.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Tamil	17/06/2019
BSc	Physics	17/06/2019
MSc	Chemistry	17/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft Skill Development	26/06/2019	30
Poultry Science	26/06/2019	35
Physics for competitive examinations	26/06/2019	40
Aptitude Test and Training	26/06/2019	47
Medical and Applied biology	26/06/2019	35
Export and Import Management	26/06/2019	181
Biopesticides control	26/06/2019	34

measures and app. of plant pathogens		
Communication Skills and Personality Development	26/06/2019	35
Principals and Practice of Insurance	26/06/2019	61
Aquaculture	26/06/2019	25
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics	44
MA	Economics	5
MA	History	17
MSc	Physics	20
MSc	Chemistry	21
MSc	Mathematics	36
MA	Tamil	13
MA	English	24
MSc	Botany	16
MCom	Commerce	27
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

<p>Feedback Obtained</p> <ul style="list-style-type: none"> • The college is constantly in dialogue with all its stakeholders and seeks advice and input from industry leaders, in order to provide value in many areas of management. Structured feedback is obtained for every course. • The feedback is collected at various levels viz Students, Teachers, Employers, Alumni and Parents. • The collected feedback is analyzed by the IQAC and suggestion is given once when the feedback is analyzed. • Curriculum has been designed and developed by the University Board of studies periodically. Feedback is collected from various stakeholders to know how far the syllabus enriched them as a basis to go for higher studies and enabled them to search for a job. • Feedback questionnaire is designed for Students, whether the courses are designed relevant to the syllabus, how the units are arranged with equal load etc. • Around 90 per cent of the respondents agree that the teachers are

knowledgeable, supportive and create interest in the subject. • 99 per cent of teachers agree that the design of the curriculum is well updated with the clearly stated objectives, outcomes, reference materials and textbooks. • The feedback questions are designed to collect inputs from the students, parents regarding the performance of the teachers. • The feedback is ensured that the parents are satisfied with the treatment of the students by the faculty. • The students' feedback revealed that the teachers identify the strength and weaknesses of the students through effective monitoring. They agree that the teachers clarify their doubts willingly and they integrate the contents with the real-time issues. • The feedback is obtained regarding the infrastructure, security aspects, placements and motivation provided for participation in co

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Tamil	70	112	60
BA	History	70	115	65
BA	Economics	70	77	54
BSc	Mathematics	70	66	41
BSc	Physics	50	94	36
BSc	Chemistry	50	132	43
BSc	Botany	50	81	38
BSc	Zoology	50	56	40
BCom	Commerce	70	133	63
MSc	Mathematics	46	49	37

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2303	447	23	12	97

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
132	125	15	13	1	6

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

This is the college caters for the need of rural students. Many of the students are first-generation graduates and from poor economic backgrounds. The students of each class are under the guidance of one mentor (tutor in-charge). On average 20 students are mentored by each mentor. Mentoring work not only for the academic welfare of the students but also for the psychological welfare too. Apart from the scheduled class hours, remedial classes are conducted for academically weak students. The mentor maintains a better relationship with the parents too by frequent meetings and updation of their wards performance. Mentor-Mentee meetings are conducted to discuss grievances if any and all their Grievances are taken to the committees which have been constituted by the administration and addressed. Special coaching for advanced learners is useful to the students to achieve greater heights.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2750	132	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
136	132	4	0	76

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	P.Santhi	Associate Professor	Syndicate
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UTA	Semester	31/10/2019	28/02/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Besides class tests and assignments, two Internal examinations are conducted at regular intervals and marks are recorded which constitutes the internal marks. The scripts will be distributed to the students to maintain transparency. Students who are unable to attend the exams on scheduled dates are given a chance for genuine reasons. The dates of the examination are informed well in advance to the Students. The students who failed in the internal examination is given remedial coaching and they are allowed to take up the special examination to improve their internal marks. The Question Banks helps the students to know the repeated questions in examinations. A Model examination will be conducted before the commencement of the University Examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

The college has a separate committee to frame the academic year plan. The committee consists of faculty representatives from the various departments and works under the guidance of the Principal and the IQAC co-ordinator. The committee plays an important role in scheduling the activities of the college based on the work plan received from each department along with taking into consideration the university schedule. The academic calendar includes important dates such as start and end of the semesters, holidays, examination dates and other significant events scheduled to be conducted. Based on the calendar committee report the time table preparation by the various departments and the master time table preparation is carried out. The academic calendar contains details about the history of the college, vision and mission, names of the departments, list of faculty members and program officers of various co-curricular and extra-curricular activities. It also provides important information about fees structure, scholarship details and hostel facilities available in the college. Important information related to students' discipline, attendance regulations as prescribed by the university and leave rules are also given in detail. The committee also bears the responsibility of arranging for distribution of final copies of the academic calendar and diary to the faculty and students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.kkc.edu.in/doc/programme-specific-outcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Tamil	46	46	78
PG	MA	Tamil	13	13	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://kkc.edu.in/academi-c/students-corner/feedback>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	1095	UGC	3	0.9
Minor Projects	1095	UGC	1.29	0.29
Any Other (Specify)	2	NABARD	0.2	0.19

Minor Projects	180	Akshaya Farms	0.5	0.5
Minor Projects	180	Er.Velusamy	0.5	0.5
Minor Projects	180	Sunways Bioscience Pvt.Ltd., Maharashtra	0.5	0.5
Minor Projects	180	Sunways Bioscience Export.Ltd., Vijayawada	0.5	0.5
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Research Methodologies on Computational Methods for Characterization Materials	Physics	07/03/2020
Research Webinar on explaining methods of nonlinearity with unidirectionality	Physics	03/07/2020
Conference on wonders of Mathematical Analysis for Research	Mathematics	20/02/2020
International workshop on Herbal medicine for Entrepreneurship (Herbal-2020)	Botany	05/02/2020
TALLY With GST:: A boon for Entrepreneurs	Commerce	16/10/2019
Seminar on recent developments in Research Methodologies for Digital Commerce	Commerce	05/03/2020
Workshop on Research techniques for Epigraphical Study	History	01/02/2020
Conference on research methods in micro level analysis of chemical substance	Chemistry	29/02/2020
Bio Science: An avenue for developing Entrepreneurs	Microbiology	09/01/2020
Seminar on research	Computer Science	24/02/2020

advancement in Artificial Intelligence and Computing methods		
National Webinar on Impact of Covid-19 on small scale entrepreneursle Entrepreneurs due to COVID-19	Zoology	30/05/2020
Research Techniques in Tamil Suvadiyal	Tamil	30/10/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Tamil	2
Mathematics	1
Commerce	1
Economics	3
Chemistry	5

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	60	Null
National	Mathematics	21	Null
International	Chemistry	9	Null
National	History	2	Null
International	Physics	2	Null
National	Tamil	6	Null
International	Zoology	1	Null
International	Botany	15	Null

National	Commerce	11	Nil
International	Economics	14	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Reinforcement of Aramid fiber with bagasse epoxy biodegradable composite: investigations on mechanical properties and surface morphology	Selvaraj Anidha, N achimuthu Latha, Man ickam Muth ukkumar	Journal of Materials Research and Technology	2019	30	Kandaswami Kandars College, Velur	30
Copper Oxide Nano particles Synthesize d Using Eupatorium odoratum, Acanthospermum hispidum Leaf Extracts, and Its Antibacterial Effects Against Pathogens: a Comparative Study	Gowri, M., Latha, N., Rajan, M.	BioNanos cience	2019	16	Kandaswami Kandars College, Velur	16
A survey of tomato blossom and flower drop to	Mohan AR THANAR? Senthilkumar DHANAPALAN	International Journal of Agriculture Environm	2019	1	Kandaswami Kandars College, Velur	1

the influence of environmental phenomena (solanum lycopersicum l.)		ent and Food Sciences				
Synthesis, Spectral Characterization and Biological Evaluation of Schiff Base Metal Complexes Derived from Aniline Derivative	P. PRIYA, S. VEDANAYAKI and P. JAYASEELAN	Asian Journal of Chemistry	2019	1	Kandaswami Kandars College, Velur	1
Removal of Methylene Blue Dye using Carbon Derived from Bulb of Zephyranthes citrina: Adsorption and Kinetic Studies	J. PRAKASH, S. VEDANAYAKI and K. KARTHICK	Asian Journal of Chemistry	2020	1	Kandaswami Kandars College, Velur	1

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Reinforcement of Aramid fiber with bagasse epoxy biodegradable composite: investigations on mechanical properties	Selvaraj Anidha, N achimuthu Latha, Man ickam Muth ukkumar	Journal of Materials Research and Technology	2019	2	30	Kandaswami Kandars College, Velur

and surface morphology						
A survey of tomato blossom and flower drop to the influence of environmental phenomena (solanum lycopersicum l.)	Mohan AR THANAR? Senthilkumar DHANAPALAN	International Journal of Agriculture Environment and Food Sciences	2019	1	1	Kandaswami Kandars College, Velur
Copper Oxide Nano particles Synthesize d Using Eupatorium odoratum, Acanthospermum hispidum Leaf Extracts, and Its Antibacterial Effects Against Pathogens: a Comparative Study	Gowri, M., Latha, N., Rajan, M.	BioNanos cience	2019	2	16	Kandaswami Kandars College, Velur
Synthesis, Spectral Characterization and Biological Evaluation of Schiff Base Metal Complexes Derived from Aniline Derivative	P. PRIYA, S. VEDANAYAKI and P. JAYASEELAN	Asian Journal of Chemistry	2019	1	1	Kandaswami Kandars College, Velur
Removal of Methylene Blue Dye using Carbon Derived	J. PRAKASH, S. VEDANAYAKI and K. KARTHICK	Asian Journal of Chemistry	2020	1	1	Kandaswami Kandars College, Velur

from Bulb of Zephyranthes citrina: Adsorption and Kinetic Studies					
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	25	188	92	0
Presented papers	44	40	2	0
Resource persons	7	3	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Dengue Fever Awareness programme	NSS	4	250

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
International shooting Trials (NCC)	attend International Shooting Trials secured 18th rank in Trial-I 19th rank in Trial-II	NCC - Army department	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Govt	Swachh Bharat-Clean India	3	200

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Book Publication	Dr.M.Krishnaraj	Prof D.Amalraj, Vivekananda Arts and Science College, Trichengode	Nil
Workshop	Department of History	Salem Historical Society	1
Research Publication	P.Jayalakshmi,K.S elvaraju	Nidhin P VSafa college of Arts and Science , Valanchery, Kerala	Nil
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Chikkaiah Naicker College, Erode - 4	22/01/2020	National Level Joint Webinar Title : Impact on Covid-19 Pandemic on Indian Economy	88
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
36	32

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing

Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Modern LIB Automation Software	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	49133	7627796	136	74787	49269	7702583
Journals	97	83694	36	35140	133	118834
e-Books	199500	5900	Nil	Nil	199500	5900
e-Journals	6000	Nil	Nil	Nil	6000	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	176	3	176	1	3	1	13	5	0
Added	7	0	7	0	0	0	0	25	0
Total	183	3	183	1	3	1	13	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
11	8	38	32

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has sound infrastructure for academic as well as support facilities such as sports, library and laboratory. The administration headed by the Office Superintendent who is fixed with the responsibility of monitoring the works. He assigned the works to the Supervisor at the next level. The Supervisor is accountable to the Superintendent and acts as a coordinator to organize the workforce and maintain duty files containing details about individual block - wise responsibilities, timings, leave etc. To provide a congenial learning environment, classrooms, faculty rooms, seminar halls and laboratories are cleaned and maintained periodically by housekeeping staff deputed for each block. Especially wash rooms and rest rooms are kept in a hygienic manner and dustbins are placed in every block and class room. The Green Cover of the campus is maintained by gardeners. The maintenance of Generator, Air Conditioners, and Water Purifiers are attended by a qualified full time electrician. The institution has trained in - house skilled labourers and plumbers to mend the repairs quickly. In case of necessity technicians are engaged from outside. The upkeep of Computers and accessories is done by the Lab assistants under the supervision of System administrator. Lab assistants are used to maintain the equipments, Charts and other materials in the Laboratory. A log book is maintained to monitor the use of consumables and other equipments in the Laboratory. At the end of every year, teachers are assigned the work of verifying and stock taking work in the sister departments and the same is placed before the Principal. The stock particulars will be audited by the office of the Joint director. The requirements requested by the HODs are processed in semester-end and keep things ready for the new semester.

- Cleanliness of wash rooms are checked periodically
- Lab technicians are also trained in maintenance of science and computer equipments.
- Preventive maintenances are regularly executed and monitored. (Electrical Maintenance of Generator, UP Sand Batteries)
- The fire extinguishers are checked periodically and the maintenance is done accordingly
- In case of major faults, specialised service personal is called to analyse the faults and they will submit its report.
- Based on the report, job order is created to ensure the maintenance of the equipment.
- As per the centralized purchase procedure, the replacement of any equipment is done.
- A power house with 110 kVA and 63 kVA Generators ensures uninterrupted power supply to all the laboratories. Proper earth and grounding are done.
- A team of electricians is available in the campus to take care of the maintenance and upkeep of sensitive equipment and ensure regular supply of water.
- Inspect the work done by the contractor and ensure smooth functioning of equipment.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowment	25	18041
Financial Support from Other Sources			
a) National	Shri Sai Endowment - Shri Sai Charitable Trust, Kerala.	6	56745
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
i) Soft Skills Training Programme	05/09/2019	395	Mr.G.Basakar, Assistant Professor Head, Department of English, Vivekananda College for Women, Trichengode.

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Soft skill training programme conducted by Sona Yukthi Consultant, Bangalore.	Nil	40	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus
-----------	------------

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
SURETI INSURANCE MARKETING PVT.LTD	430	74	JOB FARE AT PARAMATHI TALUK OFFICE	350	15
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	5	Kandaswami Kandars College	Tamil	Kandaswami Kandars College, Velur	M.A Tamil
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	16
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CRICKET	University	192
BADMINTON - (Women)	University	70
BALL BADMINTON - (Men)	University	140
TENNIS - (Men)	University	28
TENNIS - (Women)	University	15
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Form III	National	1	Nil	17118	GOBI E
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council of the college is functioning actively and whose officers are nominated annually. The student council chairman is nominated from the final year and secretary is nominated from the second year. Each class has a representative who represents the students of his /her class. Besides Students

are the members of all committees such as academic council, IQAC, Cini club, Reading club etc. where they are encouraged to give suggestions and contribute in policy making and implementation. Students organize events at department level as well as at college level. Students council meet twice in a semester, discusses issues and ensure students active participation in various academic and extra curricular activities. Inter Departmental meet also conducted every year in which several competitions both onstage and off-stage competitions are conducted. The students are responsible for organizing events and competitions such as: ? Sports Meet ? Cultural Meet ? International Yoga Day ? Blood Donation Camp ? Womens Day ? Reading Club Activities ? Inter Collegiate Competitions ? Short Film Competitions ? Awareness programmes In order to nurture the skills of the students in which each and every club is being represented by the students as Club Secretaries, Club Joint Secretaries and Treasures. Placement in charge, etc are as assigned to enhance their leadership quality. Besides this representatives from each class will be selected and they also organize programmes to enrich their holistic development. Their feedback on the faculty's teaching, subject knowledge, and use of ICT tools in imparting knowledge, as well as their evaluation, plays a crucial role in augmenting the quality of the teaching-learning process.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

600

5.4.3 – Alumni contribution during the year (in Rupees) :

60000

5.4.4 – Meetings/activities organized by Alumni Association :

Three Alumni Meet were held.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution firmly believes that decentralization creates an efficient and reliable administration besides lessening the burden of the head. The two major areas of academic and administration are well defined and the policy notes are evolved at committee level. The college has college committee which looks after appointments, code of conduct, and major policy decisions where principal and senior faculty and staff are members. To assist the principal there is an academic council which has the representations of the departments IQAC, teacher senate, and officers of co curricular activities and students. Each department has a head with assigned responsibilities related to teaching learning processes. Various committees are constituted and assigned responsibilities as follows: IQAC - assure the quality Internal Audit-facilitate internal affairs Support Staff Committee-welfare of the staff E Governance Committee-digitalization Energy Audit Committee-save energy Environment Committee-ensures eco friendly attitude Discipline Committee-values of life Attendance Committee-regularity Anti Ragging Committee-fellowship Students Grievance Cell-consolation Hostel Steering Committee-provide home away from home Library Advisory Committee-reading College Research Committee-enrich Research

Curriculum Development Cell-local needs in curriculum Examination Committee-testing Career Guidance and Placement Cell-beacon bright future Entry in Services Cell-identify opportunity Women Development Cell-empower women by providing self employment skills Sports and Games Committee-sound body Other than this, every department has its own association where the association activities are completely planned and executed by the faculty members with the support of students under the guidance of heads of the department. Extracurricular activities are encouraged by the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Curriculum Development Council identifies new programmes to be started in the institution. It approves the syllabus, evaluation method and coordinators for ADD-On and Value added courses offered in the institution. It deciding the attainment levels for PO and CO's. CDC taking care of the implementation of outcome-based education curriculum.
Teaching and Learning	To reinforce the teaching learning processes, the IQAC looks for innovative ideas and feedback randomly from students, teachers, employers, alumni and parents. IQAC has instigated numerous ways which include participative learning (Group Discussion, Seminar and Assignment), Experiential Learning (Lab on Project and Case Studies) and Lifelong Learning (Swayam, MOOC Courses and Spoken Tutorial). In addition, Online MCQ, and Internship to assess the academic performance of students are implemented. Usage of ICT in teaching enables student centric learning and helps to monitor the progress of the process.
Examination and Evaluation	Examination cell put forth its efforts to ensure the credibility of examinations conducted and promptness in internal examinations. Examination cell ensures the smooth conducting of University examinations as per the Time Table provided the Periyar University. Examination cell acts in prompt manner in addressing the grievances faced by students with regard to their issues results, revaluation and name changes in certificates.

<p>Research and Development</p>	<p>The RD policy of the college facilitate quality research and development, nurturing of innovation culture and IP generation. It provides guidance in research and entrepreneurial opportunities and create environment for skill development.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Books are purchased for Rs. 33409 and the total collection of library is 48629. 54 print journals are subscribed including newspapers which cost Rs.28625. The N-List E- Resources are purchased for Rs. 5,900. Circulation service helps users make use of library resources and services in locating documents. It is kept open from 09.00 a.m. to 06.00 p.m. on all working days and from 09.00 a.m. to 05.00 p.m. on Saturdays.</p>
<p>Human Resource Management</p>	<p>Aided: As per Government of Tamil Nadu/UGC Norms the appointments are made. SF: The recruitment process begins by identifying the requirement of the concern department. Later, the concerned department scrutinizes the applications received and appoints the qualified candidates after screening test and personal interview. The eligible members of the staff are enrolled in the Employees Provident Fund scheme and contribution as prescribed by the EPF Act is deducted from their salary. The staff members can avail 20 days of On-Duty per year for the purpose of giving Special Lectures, Invigilation, Paper Valuation, External Practical exam, Attending Conference, Seminars, Workshops and Board of Studies. Women employees can avail Maternity Leave.</p>
<p>Industry Interaction / Collaboration</p>	<p>Industry Interaction promotes the relationship between Industry and Institution. It imparts the employability skills among students and in turn meets ever-changing Industry demand for well-trained workforce. Such relationship requires a great understanding, and the dimension of capabilities and limitations in both sides of this partnership. The areas for interaction include MoU, Experts Exchange, Student Training and Internship, Consultancy and Products Development, Technological Database, Resources Sharing, Education Programmes, Entrepreneurship Awareness</p>

	Programmes and Curriculum Enrichment.
Admission of Students	As a pre-admission process, College Prospectus with information based on the programmes offered and the other required details are published through college website and brochures. In addition, the means of publicity through newspapers, educational fairs, prospectus and brochure distribution is taken up to promote institution branding. Counseling Centre and Help Desk to give proper guidance for the parents and students. The eligible candidates are selected based on the guidelines of Directorate of Collegiate Education and Periyar University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	It is affiliated to Periyar University where Examination section receives payments through online mode. Examination Time Table and the results are declared online and through SMS.
Student Admission and Support	Applications are made available in the website. Preparing rank list , receipts, and issue of TC are only through computer. Since the college is a government aided college all the rules and regulations, codes of conduct framed by government are strictly followed.
Finance and Accounts	Staff salary claim and disbursement is done through IFHRMS
Administration	Applications are made available in the website. Preparing rank list , receipts, and issue of TC are only through computer. Since the college is a government aided college all the rules and regulations, codes of conduct framed by government are strictly followed.
Planning and Development	All Students, Faculty , staff members data are digitized and they are stored for further reference which are managed by the E-Governance.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2019	S.Dhivya	"New Trends in Mathematical Modelling with Applications"	Sri Vidya Mandir Arts and Science College, Uthangarai	1500
2019	K.V.Jayasree	Indian Economy:Current Scenario	N.K.R Govt Arts College for Women, Namakkal	200
2019	Dr.M.Arunarani	Indian Economy:Current Scenario	N.K.R Govt Arts College for Women, Namakkal	200
2019	Dr.N.Latha	International Conference on Advanced Materials and Their Applications (ICAMA)-2019	V.O. Chidambaram College, Thoothukudi	800
2019	Dr.N.Latha	Chemical Research Society of India	IISc Bangalore	10000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Publication Ethics	Nil	20/07/2019	Nil	120	Nil
2019	Nil	Computer Literacy: Hands on Training on MS Office 2016	27/07/2019	Nil	Nil	26
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE	2	01/08/2019	14/08/2019	14

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
75	57	40	22

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers are provided Quarters, provident Fund, leave facilities, thrift society and hostel	Staff are provided Quarters, provident Fund, leave facilities, thrift society and hostel	Students are provided Hostel, Students co operative Store, canteen, internet cafe, photo coping shop. Deserving students are given free education, and fee concession.they get scholarship and endowment scholarships.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The IQAC performs internal audits for scholarly objectives. Internal audit team members and an expert from another college visit the departments and conduct an analysis. The relevant departments are informed of suggestions and recommendations for future action. The Eco Club conducts environmental progress green audits in association with an expert and implements its recommendations. The results of an energy audit which is conducted with a help of a qualified electrical engineer are implemented as recommended. Joint Director of Collegiate Education conducts annual audit. Financial audit is done by the qualified chartered accountant every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

45000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	Yes	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is a regular meeting with the parents. Their suggestions are carefully considered for improvement.The gathering improves the relationship between

teachers and students. The parents are invited to the celebrations in the college. the progress of the students are intimated to the parents.

6.5.3 – Development programmes for support staff (at least three)

Support staff get practical training so they can use computers in their everyday jobs. They received specialised instruction.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction of New Class rooms 2. Encourage to publish research articles 3. Initiatives to improve pass percentage of students. 4. Steps to change all tube lights to LED lights

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Publication Ethics	20/07/2019	20/07/2019	Nil	120
2019	Computer Literacy: Hands on Training on MS Office 2016	27/07/2019	27/07/2019	Nil	26

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Entrepreneurs	17/09/2019	17/09/2019	123	0
Women - Financial Management	08/10/2019	08/10/2019	108	0
Scope in Sports	22/01/2020	22/01/2020	86	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. The college has sustained the policy of keeping the college campus as plastics free zone 2. The college has made the policy to switch over to the

usage of fluorescent LED lights owing to minimal usage of power and at the same time ensuring safety during its disposal. 3. Unique Green Initiative - The College has taken up the initiative of gifting their students with a plant sampling on important days. This initiative by the college has inculcated the concept of planting trees among the youngsters. 4. Organic farming - The institution through ECO club has separately initiated the process of developing greeneries using organic wastes within the college campus. 5. Rain water Harvest is the need of the hour. The college collects rain water at the south east part of the college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Braille Software/facilities	Yes	0
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	18/06/2019	365	Rain Water Harvest	Water Scarcity	157
2019	1	Nil	14/06/2019	3	Cleaning the Well	Health 750	2750
2020	1	1	30/10/2019	1	Vigilance Awareness programme	Anti Corruption	69
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Diary	18/06/2019	Rules and regulation of the college is declared. students code of conduct is also given. create awareness on anti ragging and eve teasing is given.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	169

Soil Pollution Awareness Programme	08/07/2019	08/07/2019	106
Anti Drug Abuse	13/02/2020	13/02/2020	400
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college has sustained the policy of keeping the college campus as plastics free zone 2. The college has made the policy to switch over to the usage of fluorescent LED lights owing to minimal usage of power and at the same time ensuring safety during its disposal. 3. Unique Green Initiative - The College has taken up the initiative of gifting their students with a plant sampling on important days. This initiative by the college has inculcated the concept of planting trees among the youngsters. 4. Organic farming - The institution through ECO club has separately initiated the process of developing greeneries using organic wastes within the college campus. 5. Rain water Harvest is the need of the hour. The college collects rain water at the south east part of the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Introduce Add on Courses. The Department had a keen study and framed a syllabus to cover the area of employability. The same is approved in CDC. The students are motivated to join the course. The schedule covering 30 teaching hours is informed to the students which is apart from regular college Hours. Experts from industry / institutions are invited to interact with the students. This helps the students get motivated and gain practical knowledge. At the end of the course a test is conducted and department issues certificate to the successful students. The college tries to get recognition of the Periyar University to the courses conducted at college level. 2. Women Development Cell is found to conduct programmes to empower women. The girls students are encouraged to come out of any gender biased inhibitions. They are motivated to reach the greater heights. They are informed of the government's welfare schemes and procedure to avail the facilities. The girl students are sensitized the evil prone areas. They are taught hygiene and legal provisions to live healthy and safe. The vocational training programmes are also conducted 3. Mentor Mentee meeting is conducted twice in a semester in which students are counseled for regular attendance, improvement in studies and specific issues of individual wards.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the weblink of the institution

<http://www.kkc.edu.in>

8.Future Plans of Actions for Next Academic Year

The pandemic COVID 19 shattered the plans and proposals, yet we are positive. • Firstly prepare students to overcome the loss and depression. • Conduct

counseling with qualified Physician in online. • Conduct orientation for faculty to conduct virtual classes. • Encourage teachers and students to follow the SOP declared by the authorities scrupulously. • Encourage teachers to take up FDP online. • Encourage to conduct webinars at regular intervals. • Encourage to follow the regular work of conducting add on/ Value added courses online. • Encourage to prepare e content. • Encourage committees to be innovative to take the objectives of the committees to learners online. • Encourage students to be safe as well as helpful to the needy.